CITY OF WOODBINE

DICKINSON COUNTY, KANSAS

INDEPENDENT AUDITORS' REPORT AND

REGULATORY BASIS FINANCIAL STATEMENT

YEAR ENDED DECEMBER 31, 2017

ALDRICH AND COMPANY LLC CERTIFIED PUBLIC ACCOUNTANTS COUNCIL GROVE, KANSAS 66846

REGULATORY BASIS FINANCIAL STATEMENT Year Ended December 31, 2017

TABLE OF CONTENTS

	Page <u>Number</u>
ndependent Auditors' Report	1-2
Summary Statement of Receipts, Expenditures, and Unencumbered Cash	3
Notes to the Financial Statement	4-8
Regulatory-Required Supplementary Information	
Schedule 1 - Summary of Expenditures - Actual and Budget	10
Schedule 2 - Schedule of Receipts and Expenditures General Fund	11
Special Purpose Funds Special Street Special Law	12 13
Business Funds Water Utility Fund Sewer Utility Fund	14 15
Schedule 3 - Schedule of Receipts and Disbursements - Agency Funds	16

CERTIFIED PUBLIC ACCOUNTANTS

620-767-6653 1-800-361-6545 FAX 620-767-8149

Independent Auditors' Report

Mayor and City Council Woodbine, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Woodbine, Kansas, as of and for the year ended December 31, 2017 and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide as described in Note 1 to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit and Accounting Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on the U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the City of Woodbine prepared this financial statement to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on the U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on the U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Woodbine, Kansas, as of December 31, 2017, or the changes in its financial position and where applicable, cash flows for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City of Woodbine, Kansas, as of December 31, 2017, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, and schedule of regulatory basis receipts and disbursements-agency funds (Schedules 1, 2, and 3 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, but are required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. As part of this presentation, certain prior year comparative information has been derived from the City's 2016 financial statement and, in our report dated June 26, 2017, we expressed an unmodified opinion on the respective basic financial statement, taken as a whole, on the regulatory basis of accounting. The 2016 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the website of the Kansas Department of Administration at the following link http://da.ks.gov/ar/muniserv/. All supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2016 and 2017 basic financial statement. The 2016 and 2017 information has been subjected to the auditing procedures applied in the audit of the 2016 or 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2016 and 2017 information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

Aldrich flompany, LLC

Aldrich & Company LLC Certified Public Accountants July 20, 2018

Summary Statement of Receipts, Expenditures, and Unencumbered Cash Regulatory Basis For the Year Ended December 31, 2017

	Uner	eginning ncumbered h Balance	F	Cash Receipts	Ехр	enditures	Une	Ending ncumbered sh Balance	Encu and	Add tstanding imbrances Accounts ayable	Ending sh Balance
General Fund	\$	322,151	\$	107,694	\$	72,289	\$	357,556	\$	1,787	\$ 359,343
Special Purpose Funds: Special Street Special Law		51,933 1,785		3,378 1,607		6,104 2,483		49,207 909		0 50	49,207 959
Business Funds: Water Utility Sewer Utility		134,281 63,409		54,932 28,669		40,550 25,802		148,663 66,276		2,626 462	 151,289 66,738
Total Reporting Entity(Excluding Agency Funds)	\$	573,559	\$	196,280	\$	147,228	\$	622,611	\$	4,925	\$ 627,536
					Check Certific Tota	tion of Cash: ing cates of Depos I Cash Agency Funds		le 3			\$ 597,560 32,446 630,006 (2,470) 627,536

NOTES TO THE FINANCIAL STATEMENT December 31, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

The City of Woodbine, Kansas operates under a Mayor-Council form of government. The City's major operations include public safety, streets and highways, parks and recreation, and general administrative services. The City also operates two business activities: a sewer system and a water system. The City's financial statement does not include any related municipal entities.

Regulatory Basis Fund Types

The accounts of the City are organized and operated on the basis of funds, which are used to record the City's financial transactions. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Cash and other financial resources are recorded together with all related expenditures. A fund is used to segregate specific activities and for the purpose of attaining certain objectives in accordance with special regulations, restrictions, or limitations including State Statutes and City Ordinances. The following types of funds comprise the financial activities of the City.

Governmental Funds:

General Fund – the chief operating fund of the City. It is used to account for all resources except those required to be accounted for in another fund.

Special Purpose Funds – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than capital projects and tax levies for long-term debt) that intended for specified purposes.

Business Funds:

Business Funds - Funds that are financed in whole or in part by fees charged to users of the goods or services. Funds are operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of receipts, expenses, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Agency Funds:

Agency Fund – used to report assets held by the municipality in a purely custodial capacity.

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

NOTES TO THE FINANCIAL STATEMENT December 31, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT)

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1. Preparation of the budget for the succeeding calendar year on or before August 1st.
- Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
- 3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held, and the governing body may amend the budget at that time. There were no such amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds. Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

NOTE 2 - DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

NOTES TO THE FINANCIAL STATEMENT December 31, 2017

NOTE 2 - DEPOSITS AND INVESTMENTS (CONT)

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be entirely returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. All deposits were legally secured at December 31, 2017.

At year-end, the carrying amount of the City's deposits was \$630,006. The bank balance was \$632,959. The difference between the carrying amount and the bank balance is outstanding checks and deposits in transit. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000 was covered by FDIC insurance and \$382,959 was collateralized with securities held by the pledging financial institution's agent in the City's name. The City held no other investments on December 31, 2017.

NOTE 3 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Kansas Statutes

References made herein to the statutes are not intended as interpretations of law, but are offered for consideration of the Director of Accounts and Reports and interpretation by the County Attorney and legal representatives of the municipality.

K.S.A. 10-1118 requires that the treasurer maintain records showing the amount of money in each fund. The City has not appointed a treasurer.

K.S.A. 12-1608 requires the City to annually publish financial statements. The City could not find a record of this publication.

Management is not aware of any other regulatory violations for the period covered by this audit.

EPA

The City has been notified of a water quality violation and is currently working with the EPA to resolve the issue. The City currently purchases its water from the City of Herington. The City of Herington is currently exploring options and attempting to obtain funding to correct water quality issues.

NOTE 4 - PROPERTY TAXES

The City certifies its budget to the county clerk annually. Using this certified budget and those of other political subdivisions within the county, the county clerk spreads the annual assessment onto the tax rolls and levies property tax on November 1 of each year. The property tax is payable in two installments. The first installment is due December 20 of the same year, and the second installment is due May 10 of the subsequent year. The county treasurer collects and distributes the property taxes. In accordance with state statutes, property taxes levied during the current year are a revenue source to be used to finance the following year's operations.

NOTES TO THE FINANCIAL STATEMENT December 31, 2017

NOTE 5 - DEFINED BENEFIT PENSION PLAN

The City does not employ any full-time employees and thus, does not participate in the Kansas Public Employees Retirement System (KPERS), a cost sharing multiple-employer defined pension benefit plan as provided by K.S.A. 74-4901, et seq.

NOTE 6 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Insurance claims have not exceeded commercial insurance coverage for the past three years. There were no significant reductions in insurance coverage from coverage in prior years.

NOTE 7 - AGREEMENT WITH THE CITY OF HERINGTON

On March 24, 1996, the City entered into an agreement with the City of Herington for the purchase of its water. The contract is effective for 40 years.

NOTE 8 - WOODBINE COMMUNITY FOUNDATION

A fund has been setup in the Kansas Rural Communities Foundation for the benefit of the City of Woodbine. The fund is dedicated to the improvement and sustainability of the City of Woodbine, Kansas. In January 2014, the City agreed to lease the use of the water tower to Kansas Broadband in exchange for a \$1,000 annual donation to the fund established at the Kansas Rural Communities Foundation for the benefit of the City.

NOTE 9 - LONG-TERM DEBT

2009 General Obligation Bonds

In 2009, the City issued general obligation bonds in the amount of \$220,000 to make improvements to its wastewater infrastructure. The project was completed in 2010. Semiannual payments began on August 15, 2010. The bonds carry interest rates varying from 4.0% to 6.0%.

1998 General Obligation Bonds

In 1998, the City issued general obligation bonds in the amount of \$200,000 to make improvements to it's' water infrastructure. Semiannual payments began on April 1, 1999. The bonds carry interest rates of 4.75%.

The long-term debt schedule is presented based on the original schedule of payments of principal and interest of the general obligation bonds.

NOTES TO THE FINANCIAL STATEMENT December 31, 2017

NOTE 9 - LONG TERM DEBT (CONT)

Changes in long term liabilities for the City for the year ended December 31, 2017 are as follows:

						Balance						E	Balance		
			Amount of	Date of Final		Payable			Re	ductions/	Net	-	Payable	Ir	nterest
	Interest Rate	Date of Issue	Issue	Maturity	J	anuary 1	Add	itions	Pa	ayments	Change	De	cember 31		Paid
General Obligat	on Bonds:														
Series 1998	4.75%	10/1/1998	200,000	10/1/2038	\$	153,000	\$	0	\$	4,000	\$ (4,000)	\$	149,000	\$	7,268
Series 2009	4%-6%	9/10/2009	220,000	12/31/2030	_	185,000		0		10,000	(10,000)		175,000	_	9,975
Total con	tractual indebte	edness			_	338,000		0		14,000	(14,000)		324,000	_	17,243
Total long	term debt				\$	338,000	\$	0	\$	14,000	\$ (14,000)	\$	324,000	\$	17,243

Current maturities of long-term debt and interest as follows:

_	2018	Total
Principal		
General Obligation E	Bonds:	
Series 1998	149,000	149,000
Series 2009	175,000	175,000
Total Principal	324,000	324,000
Interest		
General Obligation E	Bonds:	
Series 1998	5,895	5,895
Series 2009	9,600	9,600
Total Interest	15,495	15,495
Total P & I	\$ 339,495	\$ 339,495

NOTES TO THE FINANCIAL STATEMENT December 31, 2017

NOTE 10 - SUBSEQUENT EVENT

Subsequent to year-end, the City approved the payoff of the general obligation bonds and called the bonds. As of the report date, the long-term debt payments had been made. The final principal and interest payment on the 1998 general obligation bonds is \$151,356.03. The final principal and interest payment on the 2009 general obligation bonds is \$169,612.50.

REGULATORY-REQUIRED SUPPLEMENTARY INFORMATION

Schedule 1

Summary of Expenditures – Actual and Budget Regulatory Basis (Budgeted Funds Only) For the Year Ended December 31, 2017

FUNDS		Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison		Expenditures Chargeable to Current Year		Variance Over (Under)	
Governmental Type Funds: General Fund	\$	261,260		\$	261,260	\$	72,289	\$	(188,971)
	,	_0.,_00		•		*	. =,===	•	(100,011)
Special Purpose Funds:									
Special Street		55,739			55,739		6,104		(49,635)
Special Law		2,551			2,551		2,483		(68)
Business Funds:									
Water Utility		102,768			102,768		40,550		(62,218)
Sewer Utility		48,175			48,175		25,802		(22,373)

Schedule 2-A

GENERAL FUND

Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2017

(With Comparative Actual Totals for the Prior Year Ended December 31, 2016)

			Current Year							
	Prior Year Actual		Actual	Budget		Variance Over (Under)				
Receipts	·									
Taxes										
Dickinson Co		,712 \$	74,328	\$ 72,99		1,334				
Sales tax		,217	15,309	15,00		309				
Franchise taxes	7	,728	8,105	7,50	0	605				
Use of money and property		,842	5,110	30		4,810				
Miscellaneous	2	,013	4,842	-	<u> </u>	4,842				
Total Receipts	101	<u>,512</u>	107,694	95,79	<u>4</u>	11,900				
Expenditures										
General government	23	,018	32,490	30,00	0	2,490				
Personal services	12	,162	14,191	16,00	0	(1,809)				
City shop		283	514	1,00	0	(486)				
Equipment		443	1,364	14,50	0	(13,136)				
Street lights	7	,125	6,499	8,00	0	(1,501)				
Street department		0	450	140,00	0	(139,550)				
City & ball park	1	,192	1,365	1,00	0	365				
Fireworks	2	,200	2,200	50	0	1,700				
School Gym		659	611	5,00	0	(4,389)				
Miscellaneous	2	,891	3,358	1,00	0	2,358				
Capital outlay	15	,817	9,247	44,26	<u> </u>	(35,013)				
Total Expenditures	65	,790	72,289	261,26	<u> </u>	(188,971)				
Receipts Over (Under) Expenditures	35	,722	35,405	\$ (165,46	<u>6</u>) <u>\$</u>	200,871				
Unencumbered Cash, January 1	286	,429	322,151							
Unencumbered Cash, December 31	\$ 322	,151 <u></u> \$	357,556							

Schedule 2-B

SPECIAL PURPOSE FUND

Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2017

(With Comparative Actual Totals for the Prior Year Ended December 31, 2016)

SPECIAL STREET FUND

		Current Year						
	/	Actual			Budget	Variance Over (Under)		
Receipts State payments Other	\$	4,550 0	\$	3,378 0	\$	4,460 0	\$	(1,082) <u>0</u>
Total Receipts		4,550		3,378		4,460		(1,082)
Expenditures Streets & highways		1,385		6,104		55,739		(49,635)
Receipts Over (Under) Expenditures		3,165		(2,726)	\$	(51,279)	\$	48,553
Unencumbered Cash, January 1		48,768		51,933				
Unencumbered Cash, December 31	\$	51,933	\$	49,207				

Schedule 2-C

SPECIAL PURPOSE FUND

Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2017

(With Comparative Actual Totals for the Prior Year Ended December 31, 2016)

SPECIAL LAW

			Current Year							
	A	 Actual	E	Budget	Variance Over (Under)					
Receipts Fines, fees, and permits	\$	378	\$ 1,607	\$	600	\$	1,007			
Expenditures Law enforcement		1,444	 2,483		2,551		(68)			
Receipts Over (Under) Expenditures		(1,066)	(876)	\$	(1,951)	\$	1,075			
Unencumbered Cash, January 1		2,851	 1,785							
Unencumbered Cash, December 31	<u>\$</u>	1,785	\$ 909							

Schedule 2-D

BUSINESS FUND

Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2017

(With Comparative Actual Totals for the Prior Year Ended December 31, 2016)

WATER UTILITY

					Current Year						
	Υ	Prior Year <u>Actual</u>		Actual		Budget		Variance Over (Under)			
Receipts											
Water collections	\$	55,999	\$	54,932	\$	54,000	\$	932			
Miscellaneous		0		0		0		0			
Total Receipts		55,999		54,932		54,000		932			
Expenditures											
Personnel services		9,815		10,735		12,000		(1,265)			
Operations		3,329		2,477		7,500		(5,023)			
Water purchased		15,460		13,677		17,000		(3,323)			
Debt service		11,458		11,268		11,268		0			
Capital outlay		580		159		55,000		(54,841)			
Miscellaneous		1,276		2,234		0		2,234			
Total Expenditures		41,918		40,550		102,768		(62,218)			
Receipts Over (Under) Expenditures		14,081		14,382	\$	(48,768)	\$	63,150			
Unencumbered Cash, January 1		120,200		134,281							
Unencumbered Cash, December 31	\$	134,281	\$	148,663							

Schedule 2-E

BUSINESS FUND

Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2017

(With Comparative Actual Totals for the Prior Year Ended December 31, 2016)

SEWER UTILITY

		Current Year							
		Prior Year Actual		Actual		Budget		Variance Over (Under)	
Receipts									
Sewer collections	\$	28,991	\$	28,544	\$	32,000	\$	(3,456)	
Use of money & property		256		125		0		125	
Miscellaneous		0		0		0		0	
Total Receipts		29,247		28,669		32,000		(3,331)	
Expenditures									
Personnel services		4,623		5,448		5,500		(52)	
Operations		677		365		2,700		(2,335)	
Capital outlay		0		0		20,000		(20,000)	
Debt service		20,475		19,975		19,975		0	
Miscellaneous		0		14		0		14	
Total Expenditures		25,775		25,802		48,175		(22,373)	
Receipts Over (Under) Expenditures		3,472		2,867	\$	(16,175)	\$	19,042	
Unencumbered Cash, January 1		59,937		63,409					
Unencumbered Cash, December 31	<u>\$</u>	63,409	\$	66,276					

Schedule 3

AGENCY FUND Schedule of Receipts and Disbursements Regulatory Basis For the Year Ended December 31, 2017

	Be	ginning	R	eceipts	Disbu	ursements	 Ending
Payroll clearing	\$	1,664	\$	5,916	\$	5,110	\$ 2,470